



[WEDNESDAY 18TH MARCH, 2020 – EMAIL FROM JIM]

Subject: COVID-19: Preschool is open!

Following today's advice from the Australian Government, schools (including our centres and preschools) will remain open and it appears that this will be for the foreseeable future as well.

We would like to encourage all families to continue bringing your child to the centre.

We are committed to maintaining high levels of cleanliness and hygiene and will be enforcing the following additional measures and procedures in our day-to-day operations to provide comfort that we are doing everything possible to reduce any risk for our children, families and staff:

- Everyone entering the centre (staff, children and family members) will have their temperatures taken as they enter and, for children, regularly throughout the day. Any child who appears unwell or has a temperature will be asked to return home.
- We are maintaining very strict hygiene practices including regular wiping down of equipment, thorough and frequent hand-washing and extra hand-sanitisers.
- Our cleaners are undertaking additional cleaning tasks to their usual thorough duties, such as disinfecting door handles and light switches.

As a reminder, please DO NOT send your child to preschool if they are unwell or if anyone in your family has been in contact with someone with COVID-19. Additionally, if you or anyone in your household has returned home from overseas in the past 14 days, please refrain from coming to our centres. Could you also please avoid, if at all possible, bringing an unwell sibling into the centre during drop off and pick up.

Should you choose for your child not to attend, please remember regular preschool fees still apply.

For further details:

<https://shepherdcentre.org.au/coronavirus-covid-19-what-you-need-to-know/>

For information in different languages:

<https://www.health.nsw.gov.au/Infectious/diseases/Pages/coronavirus-resources-cald.aspx>

We do hope that you and your family remain safe and well in these times and we look forward to being in touch with you soon.

Please do not hesitate to contact us on 1800 020 030 or familycare@shepherdcentre.org.au